

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

10 January 2018

Dear Councillor,

A meeting of the Pippins Committee will be held at the Guildhall on Monday, 15th January 2018 at 7.30 p.m..

1. APOLOGIES

2. MINUTES OF MEETING HELD ON 26th APRIL 2017 AND MATTERS ARISING THEREFROM

3. PUBLIC FORUM

4. TO CONSIDER REPORT FROM SURVEYOR

5. TO CONSIDER POSITION IN RELATION TO DEVON COUNTY COUNCIL LEASE.

6. TO CONSIDER TERMS OF LEASE FOR TENANTS.

7. TO CONSIDER CONDITIONS OF HIRE AND BOOKING FORMS

8. TO CONSIDER MAINTENANCE ISSUES:

- a) Internal
- b) External
- c) Grounds

Deputy Chairman to propose that where appropriate under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

Yours sincerely,

Hilary Kirkcaldie

Town Clerk