



BOROUGHBRIDGE TOWN COUNCIL

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John Nichols
Town Clerk

26th May 2022

Dear Finance and HR Committee Members,
I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge. Safe distancing protocols will be followed.

FINANCE AND HR COMMITTEE MEETING Wednesday 1st June at 6:15 pm

Please see the agenda for the meeting below:

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Nichols'.

John Nichols
Clerk to the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

FINANCE AND HR COMMITTEE MEETING – Wednesday 1st June at 6:15 pm

1. Apologies –
2. Declarations of Interest in items on the Agenda –
3. Confirmation of the Chair.
4. Review of the Asset Register.
5. Review of the Finance Standing Orders
6. Review of the Council's and staff's membership of 3rd party bodies.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.