



# **Approved Budget 2019/20**

**Prepared by: C Dawson  
Town Clerk**

**November 2018**

BUDGET 2019/20

HELSTON TOWN COUNCIL - REVENUE ACCOUNT

	BUDGET 2018/19 £	ESTIMATE 2019/20 £
<u>EXPENDITURE</u>		
Employees Related Expenses	176,750	265,750
Transport Related Expenses	7,020	13,580
Premises Related Expenses	22,660	24,100
Supplies and Services	109,600	94,700
Third Party Payments	50,090	64,760
Section 137 Payments	31,650	40,150
Bank Charges	500	500
<b>TOTAL EXPENDITURE</b>	<b>398,270</b>	<b>503,540</b>
<u>INCOME</u>		
Agency Agreements / Grants	500	1,810
Fees & charges	16,560	16,860
Interest	500	1,500
Council Tax Support Grant	14,620	13,000
Contribution from General Reserves	0	0
Contribution from Ear-marked Reserves	2,200	2,200
<b>TOTAL INCOME</b>	<b>34,380</b>	<b>35,370</b>
<b>Precept required</b>	<b><u><u>363,890</u></u></b>	<b><u><u>468,170</u></u></b>

**BUDGET 2019/20**

**EMPLOYEE RELATED EXPENSES**

VARIATIONS

DESCRIPTION	ORIGINAL 2018/19	GROWTH	PRICE INCREASES	ESTIMATE 2019/20
Salaries <b>4000</b> Town Clerk's Office <b>101</b>	166,190	80,770	10,560	257,520
<u>Inflation</u> Award agreed in advance	3,330	0	-3,330	0
Medical Expenses - eye tests <b>4010</b> Town Clerk's Office <b>101</b>	150	0	0	150
Personal Protective Equipment <b>4015 101</b>	200	800	0	1,000
Training <b>4020 101 &amp; 4019 101</b>	5,700	1,500	-1,500	5,700
Honorariums <b>4021 102</b>	800	0	200	1,000
Professional Membership Fees <b>4025 10</b>	380	0	0	380
<b>TOTAL VARIATIONS</b>	<b>176,750</b>	<b>83,070</b>	<b>5,930</b>	<b>265,750</b>

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**BUDGET 2019/20**

**TRANSPORT RELATED EXPENSES**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Casual User mileage <b>4030 101 &amp; 4031 101</b>	750	0	0	750
Council Vehicles <b>4035 101</b>	3,700	6,560	0	10,260
Mayor's Allowance <b>4040 102</b>	2,570	0	0	2,570
<b>TOTAL VARIATIONS</b>	<b>7,020</b>	<b>6,560</b>	<b>0</b>	<b>13,580</b>

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**BUDGET 2019/20**

**PREMISES RELATED EXPENSES**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Repairs and Maintenance 4050 121	22,660	1,440	0	24,100
<b>TOTAL VARIATIONS</b>	22,660	1,440	0	24,100

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**BUDGET 2019/20****SUPPLIES AND SERVICES****VARIATIONS**

DESCRIPTION	ORIGINAL 2018/19	GROWTH	PRICE INCREASES	ESTIMATE 2019/20
Business Rates & Water Rates	17,330	0	1,480	18,810
Gas & Electricity	5,150	0	-100	5,050
Telephones	1,400	200	60	1,660
Postages	1,000	0	0	1,000
Insurances	9,000	500	500	10,000
Printing, Stationery & Small Equipment	7,150	0	450	7,600
Advertisements	1,200	0	0	1,200
Publications	270	0	10	280
Subscriptions	3,420	0	-80	3,340
Furniture	400	0	0	400
Cleaning materials	3,960	0	0	3,960
Web-site	500	0	0	500
Consultancy & Professional Fees	2,600	0	0	2,600
Public Seating	7,600	-6,000	0	1,600
Signs and Notice Boards	1,500	0	0	1,500
Local Elections	5,000	0	-2,500	2,500
Playground Equipment	22,220	-4,720	-5,000	12,500
Town Warden	1,200	0	0	1,200
Youth Engagement	200	0	0	200
Freemen insignia & ceremonies	1,000	0	0	1,000
Contract Cleaning	17,500	300	0	17,800
<b>TOTAL VARIATIONS</b>	<b>109,600</b>	<b>-9,720</b>	<b>-5,180</b>	<b>94,700</b>

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**BUDGET 2019/20****THIRD PARTY PAYMENTS****VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Street Stalls & Road Closures	4,300	-100	0	4,200
Footpath Maintenance	500	-500	0	0
Grounds Maintenance	12,000	1,320	0	13,320
Active Partnering and Devolution of Services	5,000	5,000	0	10,000
Helston Museum	2,500	0	0	2,500
Human Resources and Health & Safety Services	2,090	0	0	2,090
Tree Maintenance	3,000	750	0	3,750
Public Realm CCTV	15,700	0	-800	14,900
Marketing	5,000	0	0	5,000
Furry Café	0	9,000	0	9,000
<b>TOTAL VARIATIONS</b>	<b>50,090</b>	<b>15,470</b>	<b>-800</b>	<b>64,760</b>

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**BUDGET 2019/20**

**SECTION 137 PAYMENTS**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Non-Specific Grants	8,000	12,000	0	20,000
CAST Building Project	2,500	0	0	2,500
Town Twinning	2,500	0	0	2,500
Flora Day Decorations	650	0	0	650
Christmas Lights	6,000	0	0	6,000
Civic Hospitality	2,500	0	0	2,500
Hanging baskets	2,000	0	-1,000	1,000
WWI Centenary	2,500	0	-2,500	0
Traffic Regulation Orders <b>4215 101</b>	5,000	0	0	5,000
<b>TOTAL VARIATIONS</b>	<b>31,650</b>	<b>12,000</b>	<b>-3,500</b>	<b>40,150</b>

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**BUDGET 2019/20**

**BANK CHARGES**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Bank Charges	500	0	0	500
<b>TOTAL VARIATIONS</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>

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**BUDGET 2019/20**

**AGENCY AGREEMENTS (INCOME)**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Agency Agreements	500	1,260	50	1,810
<b>TOTAL VARIATIONS</b>	<b>500</b>	<b>1,260</b>	<b>50</b>	<b>1,810</b>

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**BUDGET 2019/20**

**FEES AND CHARGES**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Guildhall Lettings	5,000	1,800	0	6,800
Lease of Guildhall Basement	490	0	0	490
Drill Hall Yard Parking	1,570	0	0	1,570
Indoor Market	1,000	0	0	1,000
Street Stalls - Flora Day	8,500	-1,500	0	7,000
<b>TOTAL VARIATIONS</b>	<b>16,560</b>	<b>300</b>	<b>0</b>	<b>16,860</b>

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**BUDGET 2019/20**

**BANK INTEREST**

**VARIATIONS**

<b>DESCRIPTION</b>	<b>ORIGINAL 2018/19</b>	<b>GROWTH</b>	<b>PRICE INCREASES</b>	<b>ESTIMATE 2019/20</b>
Bank Interest	500	0	1,000	1,500
<b>TOTAL VARIATIONS</b>	<b>500</b>	<b>0</b>	<b>1,000</b>	<b>1,500</b>

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