



## HELSTON TOWN COUNCIL

### Konsel an Dre Hellys

THE GUILDHALL • HELSTON • CORNWALL • TR13 8ST

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Pamela Lavelle Town Clerk



1

13<sup>th</sup> February 2025

To: The Mayor and Members of the Town Council

Dear Councillor

You are summoned to attend a Meeting of Helston Town Council to be held at the Guildhall, Helston on **THURSDAY 20<sup>TH</sup> FEBRUARY 2025 at 7.00 p.m.** for the purpose of transacting the undermentioned business.

The meeting will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

Yours sincerely,

Pamela Lavelle  
Town Clerk

### **AGENDA**

1. Prayers
2. Apologies for absence.
3. Declarations of Interests and Dispensations
  - (a) Members to declare interests in respect of any item on this Agenda.
  - (b) To consider written requests from Members for dispensations.
4. To receive reports from, and to put questions to:-
  - (a) Cornwall Councillor Michael Thomas
  - (b) Cornwall Councillor Guy Foreman
5. At this juncture the Meeting will adjourn for a period of up to fifteen minutes to permit members of the public present to put questions to Members or to make observations.
6. To approve the Minutes of the Town Council Meeting held on 16<sup>th</sup> January 2025 (**Page 3**).
7. Matters Arising from the 16<sup>th</sup> January 2025 meeting (for information exchange only).
8. To receive the Minutes of the Planning & Licensing Committee Meetings held on 9<sup>th</sup> January and 6<sup>th</sup> February 2025 (**Page 9 and 11**).

**PTO**

9. To receive the Minutes of the Finance & General Purposes Committee Meeting held on 23<sup>rd</sup> January 2025 (**Page 15**).
10. To receive announcements and communications from the Mayor and Town Clerk.
11. To answer questions received from Members pursuant to Standing Order 8.1.
12. To consider a Motion by Councillor Benyon, that:
  - a) the Town Council balance a portion of its over budget emissions (totalling 70 tCO<sub>2</sub>e) by supporting the following Helston Gateway projects:
 

Project 1: Thermal Massing Project — £10,000

Project 3: Electric Vehicle charging points — £4,000

subject to a stipulation that both projects benefit the local community, by contributing to the heating of the community space in Helston Gateway, and providing the EV charging to a community charging scheme; and
  - b) further recommendations on Project 2 and other balancing options be deferred until after the election in the new civic year once further information is available.

**(Page 21)**
13. To consider the Report of the Projects Officer (**Page 25**).
14. To consider the Report of the Town Clerk (**Page 27**).
15. To authorise the payment of Accounts (**Page 65**).
16. To receive written reports from, and to put questions to, Councillors who have attended meetings as representatives of Helston Town Council, since the last Meeting.
17. Exclusion of the Press and Public

If there are any the Council is invited to pass the following resolution:-

That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business, by reason of the confidential nature of the business to be transacted.
18. To consider the Confidential Report of the Projects Officer (**Page 69**).

**MINUTES OF A MEETING OF HELSTON TOWN COUNCIL**  
**HELD IN THE GUILDHALL, HELSTON**  
**ON THURSDAY 16<sup>TH</sup> JANUARY 2025 AT 7.00 PM**

**Councillors:** M J Kenchington (Town Mayor) in the Chair

R Williams  
M H Thomas  
P M Webb  
P E Williams

R J L Boase  
T Grattan-Kane  
D Willey  
S Greet

Mrs F N E Boase  
M Benyon  
M P Andrew  
M Riley

**Officers:** Miss P J Lavelle (Town Clerk)  
Miss A Retallack (Deputy Town Clerk)  
Miss A Harris (Communications Officer)  
Mrs M Lane (Mayor's Secretary/Administrative Assistant)

**243. Prayers**

The meeting opened with prayers offered by Councillor Andrew.

**244. Apologies**

An apology for non-attendance was submitted by Councillor Martin.

**245. Detached Youth Work Provision**

At the discretion of the Chair agenda item 5 was brought forward.

A presentation regarding the detached youth work provision funded by Helston Town Council through Young People Cornwall was given by youth workers and young people who benefitted from the service.

The Mayor thanked the Youth Workers and young people for attending the meeting.

**246. Cornwall Councillors' Reports**

Apologies were given on behalf of Cornwall Councillor Foreman.

Cornwall Councillor Thomas gave a report during which he gave particular mention to:

- The Newquay Airport proposal which was being discussed at an extraordinary cabinet meeting on 17 January 2025;
- Ongoing discussions regarding the Devolution Deal outlining the response received from Jim McMahon MP stating that Cornwall would have to be part of a regional Mayoral group;
- His work with Coastline and their residents regarding his request for repairs to the wooden railings on Trengrouse Way advising that he was challenging Coastlines decision to seek to charge residents and was suggesting alternate options;

- The installation of the Real Time Passenger Information display screen for Tesco's Helston bus stop would take place shortly and was expected to be operation at the start of the new financial year;
- The potential removal of the dumpy bags from Godolphin Road advising that the developer was planning to begin groundworks in April which raised concerns with the potential impact on Flora Day;
- The ongoing meetings regarding the Leats and Kennels advising the two repairs of the Kennels remained in progress with Cormac;
- The Gateway Building was proceeding on schedule and was attracting a lot of interest outside of Cornwall due to its NHS status; and
- His work assisting residents impacted by the spray loft insulation scam advising that he had made contact with Andrew George MP regarding the issue. His case work team is gathering data and working with others to bring the matter to the new Government's attention.

Cornwall Councillor Thomas then responded to Members questions.

The Town Clerk advised that she was happy to write to Cornwall Council to raise concerns with the impact of the proposed groundworks in Godolphin Road on Flora Day.

#### **247. Public Participation**

A member of the public commented on his recent election experience for Helston South Ward.

#### **248. Minutes**

On the proposition of Councillor Benyon, seconded by Councillor Willey, it was:

RESOLVED – that the Minutes of the Town Council meeting held on 19<sup>th</sup> December 2024 be approved and signed as a true record.

**Voting: For – 11, Against – 0, Abstain – 2**

#### **249. Announcements**

The Mayor informed Members that he will be attending the Mustard Seed next week.

The Mayor welcomed Councillor Riley to Helston Town Council following her recent election win.

The Town Clerk informed council that David Turnbull has asked that his thanks be passed on to Members and to inform Members that an invitation for a further site visit would be extended in the near future.

The Town Clerk informed members that they can obtain White Ribbon Campaign ribbons or pin badges from the office if they wish and that they can also sign the pledge as individuals via the white ribbon website.

**250. Standing Order 8.1**

The Town Clerk advised that a question had been received from Councillor R J L Boase seeking an update regarding the progress of removing A frames from the cobbled area beside the Guildhall.

The Town Clerk advised Members that a letter had been issued to the businesses and organisations who use the area informing them of the decision and giving them until Monday 20<sup>th</sup> January 2025 to arrange removal of any signs or goods. The circulation of this letter was timed to avoid conflict with Council activities requiring business involvement and to avoid impact on the operation of the businesses in the lead up to Christmas.

The Town Clerk further advised that the following question had been received from Councillor Thomas:

*In the interests of transparency and clarity please could the Council explain to the public why it was necessary to hold an election for Helston South last week without poll cards. What could have been done to let the casual vacancy wait until the full municipal elections on May 1<sup>st</sup> 2025.*

The Town Clerk informed Members that the resignation of a Councillor in Helston South Ward had been received on 23<sup>rd</sup> October 2024. Cornwall Council as the electoral authority were notified on the same day and they advertised the vacancy in accordance with legislation. 10 electors from the South Ward contacted Cornwall Council requesting an election as was their democratic right, which means that it was no longer permissible to fill the vacancy by co-option (S39(1) of the Representation of the People Act 1983) and the election took place on 9<sup>th</sup> January 2025. Helston Town Council did not have the option to fill the vacancy by co-option.

Due to the timings involved Councillors were consulted following the November Full Council meeting to clarify if poll cards were required. The majority decision of those present was that it was not an appropriate and proportionate use of public funds to issue poll cards at a cost of around £2,000 when full elections would be taking place in May and the post holder would only be in place for four months.

If the resignation had been received after 6<sup>th</sup> November it would have fallen within 6 months of the new Council taking office following the May election. At this point Council would have been able to decide if it wanted to fill the vacancy by co-option or leave it until the May election. As the resignation was received before 6<sup>th</sup> November this was not a legal option, there was no way to lawfully avoid notice of the casual vacancy being published. In summary, there was nothing that Helston Town Council could have lawfully done to let the casual vacancy wait until the May elections.

**251. Report of the Communications Officer**

Members considered the Report by the Communications Officer (circulated prior to the meeting). No questions were raised.

**252. Communications Officer Report on Councillor Surgeries**

Members considered the Report by the Communications Officer (circulated prior to the meeting) regarding Councillor Surgeries. Following a brief debate, on the proposition of Councillor Thomas, seconded by Councillor Grattan-Kane, it was unanimously

RESOLVED – that Council agree to hold Councillor Surgeries from June 2025 and that the Communications Officer be given delegated authority in consultation with the Town Clerk to make the arrangements.

An Amendment had been proposed by Councillor Andrew, seconded by Councillor R Williams, that Council agree to hold Councillor's Surgeries regularly from June 2025 and that the Communications Officer be given delegated authority in consultation with the Town Clerk to make the arrangements. The Amendment failed. (*Voting: For – 2, Against – 10, Abstain – 1*)

**253. Report of the Town Clerk****a) Beating the Boundaries**

Councillor R J L Boase confirmed that, as a member of the PCC, he had spoken with St Michaels Church's insurance underwriter who confirmed they would be happy to insure the church for Beating the Boundaries, as long as the correct risk assessments were carried out. Following a brief debate, on the proposition of Councillor Kenchington, seconded by Councillor Grattan-Kane, it was unanimously

RESOLVED – that:

- a. Helston Town Council agreed to transfer the ownership and responsibility of Beating the Boundaries event to St Michael's Parochial Church Council subject to receipt of a formal minute from St Michaels Parochial Church confirming they would become responsible for the event; and
- b. the Town Clerk be given delegated authority to support the event as appropriate.

**b) A3083 Culdrose Road – Safety Concerns**

On proposition of Councillor Mrs Boase, seconded by Councillor Greet, it was unanimously

RESOLVED – that:

- a. Helston Town Council write to Cornwall Council and division members formally expressing support of average speed cameras on this section of road; and
- b. the Town Clerk would sign the local petition for an average speed camera on this section of road on behalf of Helston Town Council.

**c) Fairground Car Park Pop-Up Licence**

Following a detailed debate, on proposition of Councillor Mrs Boase, seconded by Councillor Willey, it was unanimously

RESOLVED – that the Council write a letter to Cornwall Council objecting to the proposal.

**d) Government Consultation ‘Strengthening the Standards and Conduct Framework for Local Authorities in England’.**

On proposition of Councillor Kenchington and seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that the Mayor, Councillors Mrs Boase, Grattan-Kane and Andrew be appointed onto the Task & Finish Group to compile a response to the consultation on behalf of the Town Council.

**254. Payment of Accounts**

On the proposition of Councillor R Williams, seconded by Councillor Mrs Boase, it was

RESOLVED – that Account Nos. 639 – 693 inclusive, as listed and set out as an Appendix to these Minutes, in the total sum of £51,270.46 be certified for payment.

**Meeting closed at 8:40 pm**

**Confirmed**

**Town Mayor**

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**MINUTES OF A MEETING OF THE PLANNING & LICENSING COMMITTEE**  
**HELD AT THE GUILDHALL**  
**ON THURSDAY 9<sup>TH</sup> JANUARY 2025 AT 6.15 PM**

**Councillors:** Councillor R J L Boase in the Chair

J Martin

D Willey

P E Williams

**Officers:** Miss A D Retallack (Deputy Town Clerk)

**236. Apologies**

Apologies for absence were received from Councillors Webb and M P Andrew.

**237. Minutes**

On the proposition of Councillor Martin, seconded by Councillor Willey, it was

RESOLVED – that the Minutes of the Meeting held on 5<sup>th</sup> December 2024 be approved and signed as a true record.

**Voting: For – 2, Against – 0, Abstain – 2**

**238. Cornwall Councillor Observations**

As a member of the Cornwall Council West Sub-Area Planning Committee, Councillor Martin advised that he reserved the right to change his view on an application in light of additional information at the time of the Cornwall Council Planning Committee meeting.

**239. Planning Applications**

<b><u>Category I</u></b>	<b><u>Recommendation</u></b>
<p><b>a) Application PA24/09115</b>  <b>Application Type: Full Application</b>  <b>Replacement garage with extension over</b>  <b>Krefeld Hillcrest Helston</b>  <b>For: Combellack</b></p>	<b>Approval</b>
<p><b>b) Application PA24/07941</b>  <b>Application Type: Full Application</b>  <b>Construction of two dwellings and amended road</b>  <b>Position (Plots 59 and 63 – revised designs)</b>  <b>Land off Stag Road, Stag Road, Helston</b>  <b>For: C Hunt Marconi Builders &amp; Developers</b></p>	<b>Approval</b>

The delegated decisions of the Chair and Vice-Chair were noted and it was accepted that the Cornwall Council Planning Officer be notified of the recommendations accordingly.

**Category II**

- b) Application Number PA24/09032  
Application Type: Full Application  
Proposed extensions and general alterations  
8 Pine Close, Clodgey Lane, Helston  
For Mr and Mrs Mitchell***

Councillor R J L Boase gave a presentation.

It was proposed by Councillor R J L Boase, seconded by Councillor P Williams, and unanimously

RESOLVED – that the Town Council recommended Approval of Application PA24/09032.

**240. Planning Decisions**

Details of Planning Decision Notices received since the last Meeting were tabled and noted.

**241. Correspondence**

- a) The Deputy Town Clerk confirmed that an email from Cornwall Councillor Thomas had been circulated to Members regarding Planning Application PA24/07702.

**242. Premises Licence Applications**

- Licence Ref: LI24\_007883  
Licensable Activities: Late Night Refreshment and music for Spring Ball  
Flambards, Clodgey Lane, Helston  
For Fifty North***

Members considered the above Application and it was proposed by Councillor R J L Boase, seconded by Councillor Martin and unanimously

RESOLVED – that the Town Council had no objections.

**Meeting closed at 6.32 pm.**

**Confirmed**

**Chair**

**MINUTES OF A MEETING OF THE PLANNING & LICENSING COMMITTEE**  
**HELD AT THE GUILDHALL**  
**ON THURSDAY 6<sup>TH</sup> FEBRUARY 2025 AT 6.15 PM**

**Councillors:** Councillor R J L Boase in the Chair

J Martin  
P E Williams

D Willey

M P Andrew

**Officers:** Miss A D Retallack (Deputy Town Clerk)

**267. Minutes**

On the proposition of Councillor Martin, seconded by Councillor P E Williams, it was

RESOLVED – that the Minutes of the Meeting held on 9<sup>th</sup> January 2025 be approved and signed as a true record.

**Voting: For – 5, Against – 0, Abstain – 1**

**268. Cornwall Councillor Observations**

As a member of the Cornwall Council West Sub-Area Planning Committee, Councillor Martin advised that he reserved the right to change his view on an application in light of additional information at the time of the Cornwall Council Planning Committee meeting.

**269. Planning Applications**

<b><u>Category I</u></b>	<b><u>Recommendation</u></b>
<p><b>a) <i>Application PA25/00433</i></b>  <b><i>Application Type: Full Application</i></b>  <b><i>Proposed alteration and two storey extension</i></b>  <b><i>56 Bulwark Road Helston</i></b>  <b><i>For Mr S Faulkner</i></b></p>	<b><i>Approval</i></b>
<p><b>b) <i>Application PA24/00530</i></b>  <b><i>Application Type: Full Application</i></b>  <b><i>Proposed Extension and Grden Office along with</i></b>  <b><i>parking area to front</i></b>  <b><i>25 Forth Gwedhen, Helston</i></b>  <b><i>For Mr &amp; Mrs Wilcox</i></b></p>	<b><i>Approval</i></b>

The delegated decisions of the Chair and Vice-Chair were noted and it was accepted that the Cornwall Council Planning Officer be notified of the recommendations accordingly.

**Category II**

**b) Application Number PA25/00360****Application Type: Advertising Consent****Advertisement consent for:- Banking hubs branding and****Logo with 1 no. illuminated fascia sign and 1 no. illuminated****Projected sign positioned above the fascia. Within the ground****floor windows, 1 no. suspended illuminated Directory of Services****and 1 no. illuminated marketing posters, 1 no. A4 opening hours****and 1 no. CCTV sign.****Peacocks, 22 Coinagehall Street, Helston****For Nelson Land Limited**

Councillor Martin gave a presentation.

It was proposed by Councillor Martin, seconded by Councillor Willey, and unanimously

RESOLVED – that the Town Council recommended refusal of Application PA25/00360 due to the external sign (above the door) being internally lit which is in contravention of the Conservation Area criteria.

It was noted that the Town Council would be minded to recommend approval if the lighting was changed so it was eternally lit, similar to the suspended sign.

**270. Planning Decisions**

Details of Planning Decision Notices received since the last Meeting were tabled and noted.

**271. Correspondence**

- a) The Deputy Town Clerk read information to Members from Cornwall Council about a further Call for Sites. Members advised they had nothing further to add to the submission made last year.
- b) The Deputy Town Clerk read an email from Persimmon Homes regarding street names at Trehenlis. Members considered the matter and it was proposed by Councillor R J L Boase, seconded by Councillor Willey, and unanimously

RESOLVED – that the Town Council would support the following prefixes:

An Lough

Cober

Trengrouse

Godolphin

Merlin

Sea King

Goonwyn

Clodgey

Dowr Kammel

Borth Hellys

This item was noted.

**Meeting closed at 7.15pm**

**Confirmed**

**Chair**

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**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE**  
**HELD IN THE GUILDHALL**  
**ON THURSDAY 23<sup>RD</sup> JANUARY 2025 AT 7.00PM**

**Councillors:** M Benyon in the Chair

R J L Boase  
F N E Boase

M P Andrew  
D Willey

**Officers:** Miss P J Lavelle –Town Clerk  
Mrs C Snell – (Administrative Assistant)

**255. Apologies**

Apologies for absence were received from the Mayor and Councillor Grattan-Kane.

**256. Minutes of the Finance & General Purposes Committee**

The Town Clerk confirmed that the Minutes incorrectly listed Councillor Martin in attendance which required deletion. On the proposition of Councillor Mrs Boase, seconded by Councillor Willey, it was unanimously

RESOLVED – that the Minutes of the Finance & General Purposes Committee meeting held on 28<sup>th</sup> November 2024 be approved subject to the above amendment and signed as a true record.

**257. Report from Grounds/General Maintenance Supervisor**

The Grounds /General Maintenance Supervisor gave a detailed report on his teams activities over the past year during which he made particular mention to:

- The wildflower areas with work to control the Ox Eye Daisys and introduce more colour;
- The 80<sup>th</sup> Anniversary of D-Day planter and plans for future use of the display by the Falmouth Road roundabout;
- The level of vandalism occurring the in the public toilets;
- The use of an environmentally friendly alternative to woodchip to mulch the roundabouts and flower beds; and
- The planting of additional trees at the King George V play area to replace those which had needed to be removed as part of ongoing tree maintenance works.

It was proposed by Councillor Willey, seconded by the Chair, and unanimously

RESOLVED – that a vote of thanks be given to the Grounds/General Maintenance Supervisor and his team.

## **258. Budget Monitoring Report**

Members considered the Budget Monitoring Statement to 31<sup>st</sup> December 2024. It was proposed by the Chair, seconded by Councillor Andrew, and unanimously

RESOLVED – that the Budget Monitoring Statement be accepted.

## **259. Internal Audit by Members**

Members considered a report by the Town Clerk which contained details of an internal audit conducted by Councillors Grattan-Kane and Willey on 20<sup>th</sup> January 2025.

It was proposed by the Chair, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that the Internal Audit Report be accepted.

## **260. Internal Auditor's 2024/25 Interim Report**

Members considered the Internal Auditor's Interim report (circulated prior to the meeting).

On the proposition of Councillor Mrs Boase, seconded by Councillor Andrew, it was unanimously

RESOLVED – that the Internal Auditor's Interim report be received and noted.

## **261. Policies Reviewed by the Policy Review Working Party**

### **i) Data Protection Policy**

Members considered the Data Protection Policy and agreed the following amendments:

2.1.3 – 'staff' be replaced with 'employees'.

6.3.4 – This item be moved to the beginning of the section to become 6.3.1

It was proposed by Councillor Andrew, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that the Data Protection Policy be accepted, subject to the above amendment.

### **ii) Dispensation Procedure**

It was proposed by the Chair, seconded by Councillor Andrew, and unanimously

RESOLVED – that the Dispensation Procedure be accepted.



### iii) Document Management Policy

It was proposed by Councillor F N E Boase, seconded by Councillor Willey, and unanimously

RESOLVED – that the Document Management Policy be accepted.

### 262. Internal Controls Policy

It was proposed by Councillor Mrs Boase, seconded by Councillor Andrew, and unanimously

RESOLVED – that the Internal Controls Policy be accepted.

### 263. Standing Orders

Members considered the Draft Standing Orders and agreed the following amendments:

1 g) – Be amended to read ‘... unless prompt verbal notice during the debate is given at the meeting’;

4. – Additional line be added to state ‘Where the Council are aware that recording is taking place, the chair will request that members of the public are not filmed without their prior permission’;

6 n) – ‘Clear’ be deleted to read ‘... fourteen days before the meeting’;

6 o) – To be deleted in its entirety;

8 b) – ‘7 (a)’ be amended to read ‘8 (a)’;

10 b) – ‘Clear’ be deleted to read ‘... fourteen days before the meeting’;

10b) – ‘Clear days do not include the day of the notice or the day of the meeting’ be deleted;

16 a) – the title ‘clerk’ be amended to ‘Town Clerk’; and

Appendix 4 – Internet Banking Procedure – To be moved as an appendix of the Financial Regulations.

It was proposed by Councillor Mrs Boase, seconded by Councillor Andrew, and unanimously

RESOLVED - that Standing Orders, as amended, be recommended to Full Council.

## **264. Report of the Town Clerk**

### **i) Flora Day**

This item was noted.

### **ii) Keep Helston Tidy Litter Picks**

This item was noted.

### **iii) Overhanging Tree Branches**

Following a brief debate, it was proposed by Councillor Mrs Boase, seconded by Councillor Willey, and

RESOLVED – that authorisation be given to remove the branches from a tree located in the Cades Parc Play Area which were overhanging a neighbouring property.

### **iv) Bulwark Play Area Consultation**

This item was noted.

### **v) Indoor Market**

Following a detailed debate, it was proposed by the Chair, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that:

- a) the Council proceed with quarterly themed markets on a Saturday in the Guildhall and that the Town Clerk be given delegated authority to make specific arrangements;
- b) the stall holder fees for the quarterly themed markets be waived for 2025/26.

## **265. Exclusion of the Press and Public**

On the proposition of the Chair, seconded by Councillor Willey, it was unanimously

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

## **266. Confidential Report of the Town Clerk**

### **i) Electricity costs**

It was proposed by Councillor R J L Boase, seconded by Councillor Willey, and unanimously

RESOLVED – that 100Green be appointed as the electricity provider for all of the Council's electricity supplies.

**ii) Accounts Software**

It was proposed by the Chair, seconded by Councillor Andrew, and unanimously

RESOLVED – that from the 1<sup>st</sup> April the Council commence a 5 year contract with Edge IT Systems Ltd for the use of its AdvantEdge software.

**iii) Fire Alarm/Emergency Lights**

It was proposed by Councillor Andrew, seconded by the Chair, and unanimously

RESOLVED – that the quotation for Earthbound Electrical be accepted at a cost of £239 + vat.

**iv) Public Convenience Cleaning Contract**

It was proposed by Councillor Andrew, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that the tender from Cornwall Crisis Cleaning be accepted for the Public Convenience Cleaning Contract at a cost of £24,570 + vat.

**v) Parade Shelter Roof**

It was proposed by the Chair, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that quotation from Rebuild Southwest to repair the Parade Shelter roof be accepted at a cost of £260 + vat.

**vi) Monument Shelter Roof**

It was proposed by the Chair, seconded by Councillor Andrew, and unanimously

RESOLVED – that the quotation from Helston Fabrications Ltd to repair the Monument Shelter roof be accepted at a cost of £2,285 + vat.

**vii) Bulwark MUGA Quotations**

It was proposed by Councillor Willey, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that the Council purchase a single MUGA unit from Kompan at a cost of £12,163.01 + VAT plus the toddler forest and giraffe play equipment at a cost of £3,467.04 + VAT.

It was further confirmed that the Chair and Vice-Chair continued to have delegated authority to approve quotations for the required surfacing and fence installation.

## **viii) Litter Bins**

It was proposed by Councillor Mrs Boase, seconded by the Chair, and unanimously

RESOLVED – that the Litter Bins for Carey Parc Play Area and the Sunken Garden, be purchased from Glasdon at a cost of £251.71 + vat per bin.

## **ix) Bench in Trengrouse Way**

It was proposed by Councillor R J L Boase, seconded by Councillor Andrew, and unanimously

RESOLVED – that the Council purchases a replacement bench from TDP Recycled Products at a cost of £360 + vat.

**Meeting closed at 9:00pm**

**Confirmed**

**Chair**

**Re. Agenda item 12 – Motion by Councillor Benyon**

Following approval of the recommendations from the Environmental Working Party EAP annual report;

*Helston Town Council will use best endeavours to balance or inset the over budget emissions (70 tCO<sub>2</sub>e), within our community to avoid carrying the additional burden forwards. Options will be investigated by the EWP and further recommendations made before the end of the financial year.*

and

(A) recognising the community benefits of supporting low carbon projects in Helston itself, Helston Town Council will commit the following sums from the Carbon Reduction Budget funds to support the following Helston Gateway projects:

Project 1: Thermal Massing Project — £10,000

Project 3: Electric Vehicle charging points — £4,000

with the stipulation that both projects benefit the local community, by contributing to the heating of the community space in Helston Gateway, and providing the EV charging to a community charging scheme, *and*

(B) recognising the ongoing requirements of balancing the council's emissions surplus, and noting the impending pre-election period, the EWP will make further recommendations after the May election, rather than before the end of the financial year, including a review of Project 2: Community Electric mini-bus if more details can be made available

<b>Project 1</b>	
<b>Title</b>	<b>Thermal Massing Project</b>
<b>Description</b>	<p>We intend to transfer heat from one space to another to save energy. The old loading bay of the supermarket will soon have a 14m x 5m glazed wall. This south facing glass will capture huge amounts of solar energy. The designed heat requirement to the main part of the lower ground floor of this building is 18 degrees. This space is partly subterranean and sits at a general all year around temperature of between 8 to 10 degrees. The proposal is to pump hot air from the glazed wall area into the main area. The volume of hot air is 686 square meters, which, if not transferred to the atmosphere with fans, would increase the ambient temperature up to 28 degrees in summer and 22 degrees in winter. By pumping this hot air through parts of the building that are cooler this has the effect of raising the temperature while circulating fresh air. The volume of air in the lower ground floor is 1,440 square meters (2.1 times larger than the loading bay), which, without the heating on, will raise the temperature to a comfortable 18.6 degrees in summer or 15.7 degrees in winter. The benefit can be seen to work from 9am to 5pm. The centre is open from 9am until 9pm. The insulation in the building will comply with Part L of the Building Regulations and so heat loss will be extremely low and we anticipate that the heating will still be on from 8am until 10am and then from 5pm until 9pm and a few days a year there will be no thermal gain at all. For the sake of this model will assume we can achieve a 50% benefit using the proposed system. The kerosene boiler that would have heated this space would use around 2,000 litres per year, so the advantage of the proposed heat transfer system will be in the region of half that. One litre of kerosene equates to around 2.524kg of carbon which would be released into the atmosphere, accounting for a total saving of 2.524 tonnes of CO2 each year. Making a total of 12.62 tonnes before our net carbon zero target in the year 2030.</p>
<b>Capital Cost</b>	<p>The capital cost of this project will involved ducting, multiple fans, silencers and air filters and would cost in the region of £10,000 plus VAT. We can get an accurate quote if you feel you can support us.</p>
<b>Summary</b>	<p>Project 1 represents a carbon saving of 12.62 tonnes over five years and costs £10,000, which equates to £792 per tonne.</p>

<b>Project 2</b>	<b>Electric minibus (7 seater x 2)</b>
<b>Title</b>	
<b>Description</b>	<p>The Helston Gateway project involves many stakeholders. Part of the attraction in motivating young people, is to welcome anyone who wishes to attend events at the space and to do so independently from parents, guardians and carers. To be independent on the Lizard peninsula is a challenge of transport and timing. The project would like two vehicles that can be driven by anyone with a license, so not limited to those only with a minibus licence. The vehicles, based on the Helston Gateway site, used by stakeholders to the project for either transport to events held at the centre, or, for example, a climbing trip to some rocky outcrop as part of the climbing centre's ethos to get young people doing healthy pastimes that do not involve drugs and alcohol. Giving these kids a sense of independence and purpose. This is the ultimate shared vehicle. The centre would insure these vehicles and pay the running costs. Members of the community will have the ability to sign them out when required. If we assume the vehicles will do 10,000 miles per year each, then over the alternative diesel or petrol vehicles which we may otherwise choose, the carbon saving of using electric vehicles charged using electricity from our 42kW array of solar, then the carbon saving would be 150g per mile, which equates to around 3 tonnes of carbon per year. Over five years, until our 2030 target for net carbon zero this equates to 15 tonnes of carbon. However if we look at the alternative, where parents have to drive their teenagers separately to these desintations, then the carbon saving is far higher.</p>
<b>Capital Cost</b>	<p>The capital cost of the Citroen e-SpaceTourer - M Electric is £38,790. The wheelchair Citroen e-Berlingo e-WAV is £39,995 and we already know individuals who would use this vehicle for accessing the centre. The total cost of both being £78,785.</p>
<b>Summary</b>	<p>Project 2 represents a carbon saving of 15 tonnes over five years at a cost of £78,785, which is £5,252 per tonne. However the community benefit of sharing these vehicles adds an additional benefit and so the real saved trip by parents having to drive to these events and back, then returning to collect their children is in the region of eight times the benefit if we assume just four passengers per trip. This brings the cost down to £656 per tonne of CO2 saved.</p>

**Helston Gateway**  
**Carbon Saving Projects 2025**

<b>Project 3</b>	
<b>Title</b>	<b>EV Charging Station x 2</b>
<b>Description</b>	To go hand in hand with the vehicles in Project 2 above, this project will enable us to install essential infrastructure to help deliver on this project and take advantage of the 40kW of solar. We can in fact schedule the charging around available free electricity generated from the 42kW of solar on the roof. This essentially means that the community can run these vehicles for free.
<b>Capital Cost</b>	The cost of each charging unit, including cables to the location of the chargers, the three-phase infrastructure, metering and hardware with earthing would cost in the region of £2,000 per charger. So £4,000 in total.
<b>Summary</b>	Project 3 represents a carbon saving linked to Project 2 above



**REPORT OF THE PROJECTS OFFICER**  
**Full Council 20<sup>th</sup> February 2025**

**Project Progress Update**

**1. Cultural Quarter project**

- Alison Bunning has been re-engaged in the project to undertake work to discharge the conditions set on the original planning permission for the Cultural Quarter. This will provide us with the detailed plans that are needed to progress some of the improvement works to the surfacing in the Drill Hall Yard Area.
- I have been in contact with South West Water and persuaded them to undertake a drainage survey of the public sewer that runs under the Yard and Ope free of charge. This was originally part of the planned Accelerator funding allocation but those funds can now be put into further development of the plans.
- Stephen Scown's report on the retaining wall is available in confidential matters.

**2. Bulwark Park**

- Using Section 106 funding we will shortly be installing a MUGA and additional toddler play equipment into the Bulwark Park. This will complete the project that was started back in 2012 to improve the park.

**3. Restoration and Reimagining the Guildhall Project**

- I recently attended a presentation on the new rounds of funding under the Good Growth Shared Prosperity scheme. Due to the nature and position of the project, we are limited in what we are able to apply for. My intention is to submit an application to the Community Capacity Fund for approx. £25k (the max available) to fund further development work on the plans and drawings.

**4. Flambards**

- Following December's Full Council I was contacted by Camborne College in relation to the proposed filming of the Victorian Village. Having met with them they are very keen to work with us and the owners at Flambards to create a walkthrough film as well as use that data to create a 3D-rendered model of the space that can be used for any number of applications. Unfortunately, my attempts to contact Flambards have been ignored.

**5. King George V & Coronation Gardens**

- Dates for this year's volunteer sessions have now been set and are starting to be advertised. These will continue the good work of last year's sessions to engage residents.

*Richard James*  
*10<sup>th</sup> February 2025*

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REPORT OF THE TOWN CLERK**1. Grants**

It is current policy to consider grant applications twice a year, the second review for 2024/25 now being due. The remaining budget for grants is £5,809.76.

Seven applications have been received for consideration from the following organisations:-

**Awards since February 2023**

- |      |   |                    |
|------|---|--------------------|
| i)   | <b>3 (Helston) Sqn Air Training Corps</b> |                    |
| ii)  | <b>HCAG - Community Larder Project</b>    | £2,180 – Feb 2024  |
| iii) | <b>Helston Sandokai Karate</b>            |                    |
| iv)  | <b>Kerrier Male Voice Choir</b>           |                    |
| v)   | <b>Precious Plastic Kernow CIC</b>        | £500 – June 2024 E |
| vi)  | <b>Roll the Dice Cornwall CIC</b>         |                    |
| vii) | <b>The Sparkle Foundation UK</b>          |                    |

*(E = Community Environmental Grant)*

Application Forms are attached at **Appendix A** and financial information is enclosed on pink papers.

**2. May Planning Committee Meeting**

The Committee have requested that the Planning Committee Meeting for the 1<sup>st</sup> May 2025 be moved to 24<sup>th</sup> April 2025 to avoid it taking place at the same time as the Local Council elections. As Full Council set the date for all scheduled meetings this date change requires Councils agreement.

**3. Working Party Membership**

Councillor Riley has indicated that she wishes to join the Youth Engagement Working Party for the remainder of civic year.

#### 4. Fly the Ukrainian Flag

A request has been received from the Sunflowers & Choughs Social Club on behalf of the Ukrainian community in Cornwall to fly the Ukrainian Flag to mark 3 years of the conflict. The cost to purchase a 6 x 4 flag vary depending on the type required as follows:

Sewn	£80.79
Printed	£91.65
Eco print	£107.07

Members are invited to consider whether to purchase and fly the flag from the Guildhall.

#### 5. 20mph speed limit consultation

A consultation has been received from Cornwall Council regarding the introduction of 20mph speed limits within Helston, a plan showing the affected roads is attached at **Appendix B**. These proposals are part of a countywide implementation of a reduced 20mph speed limit. Cornwall Council expects that the reduced speed limit will make a major contribution towards improving road safety aiding the achievement of the Council's 'Vision Zero' goal – working towards the prevention of all fatal and serious injuries on the county road network. They further advise that the imposition of 20mph speed limits in these locations, should also:

- improve the amenity of these areas;
- assist in encouraging a transition towards individuals using active travel;
- facilitate a greater use of local community facilities and enabling more liveable streets;
- encourage more social interaction; and
- reduce noise and air pollution.

Members comments on the proposals are sought by Cornwall Council. The closing date for the consultation is Friday 7<sup>th</sup> March 2025.

#### 6. Standing Orders

A review has been carried out to ensure that the Council's Standing Orders (**enclosed**) are in line with the model Standing Orders provided by the National Association of Local Councils. The revised document has been further reviewed by the Finance and General Purposes Committee who agreed amendments as detailed at Min No. 263./ 2024. The Committee recommend the Standing Orders to Full Council for adoption.

## 7. Litter Bins at Roundhouse Way

A signed letter has been received from residents requesting the provision of a dog waste bin at Roundhouse Way in Helston. The letter advises that the residents have contacted their landlord (Coastline Housing) to request the bin and have also contacted Cornwall Council, but both organisations have declined to provide one and have directed them to Helston Town Council. A survey of the area has identified that no public litter bins of any kind have been provided in the area.

Should Members wish to provide a bin, it is recommended that a general litter bin be provided as it can be used for both litter and dog waste. For information the Finance & General Purposes Committee recently authorised the purchase of a litter bin at a cost of £251.71 + vat. The Town Council would also need to pay Cornwall Council to empty the bin. It has not yet been possible to obtain a current price for this but as a guide five years ago the charge was approximately £500 per year.

## 8. Salt Bins

A member of the public made a request to Cornwall Council to replace a damaged salt bin at Parc Eglos which had a broken lid and was filling with water rendering the salt useless. Whilst Cornwall Council are the highways authority who are responsible for the safe condition of the road and own the salt bins they have passed the request onto us stating that:

‘they are sited and maintained by Cornwall Highways at the request of the relevant town or parish council who also meet the cost of providing and refilling each salt bin. This also applies to the replacement of damaged bins. Cornwall Council meets the cost of filling up these salt bins once before the start of the winter season’.

It should be noted that the Town Council were not consulted on this change and has not entered into any agreement to take responsibility for the salt bins. Cornwall Council remains the highway authority and retains the responsibility for the maintenance and safety of all roads and footways.

If Members are minded to replace the salt bin, Cornwall Council advise that the cost to supply and fill a salt bin are as follows:

New Salt bin 0.28 m <sup>3</sup> filled with salt (holds 340kg)	£314.23 + vat
Fill existing salt bin 0.28 m <sup>3</sup>	£174.23 + vat

Cornwall Council also confirm that should the Town Council pay to replace or provide an additional salt bin, the Town Council would retain ownership of the bin and Cornwall Council would grant permission for the bin to be sited within the highway. The Town Council would also be responsible for insuring the salt bin and the situation with public liability is unclear but it would likely open the Council to any future claims which may arise. It should also be noted that the salt in the bins is provided to grit the public highway in areas which are deemed to be hazardous in icy conditions and it is not intended for use on private driveways and footways as is often the case.

## 9. Town Plaques

The Council's current supply of Town Plaques is running low and requires replacement. These plaques are given to members of the community in recognition to their services to the town and to the Town Council. The plaques have previously been manufactured by York Insignia who have a die to produce the centre crest and a further batch of 10 plaques can be produced at a cost of £720 + vat.

Members permission to purchase a further supply of Town Plaques is sought.

## 10. Kennels and Leats

The Wendron Leats and Helston Kennels Working Group has been renamed as the Wendron Leats and Helston Kennels Steering Group to better reflect the activities and membership of the group. The Steering Group has produced a Memorandum of Understanding (MOU) to outline their activities which has been approved by Wendron Parish Council. A copy of the MOU is attached for Members consideration (**Appendix C**).

It is expected that the Steering Group will transition into the Joint Committee and a meeting has been arranged with Wendron Parish Clerk to draft the Terms of Reference for consideration by the Joint Committee Working Party.

**13<sup>th</sup> February 2024**

**Town Clerk**



## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon on Monday 10<sup>th</sup> February 2025** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> February 2025.

Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	3 (Helston) Sqn Air Training Corps
Charity Number (if applicable)	W277/04
Contact Name	
21Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	YES

Please state below a short description of your organisation and its aims and objectives.

To promote and encourage among young men and women a practical interest in aviation and the Royal Air Force (RAF).

To provide training which will be useful in both the services and civilian life.

To foster a spirit of adventure and to develop the qualities of leadership and good citizenship

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

Children and young adults aged between 12 and 20. The area covered by the Sqn is normally approx. 5 miles radius of Helston and out on the Lizard Peninsula.  
At present the ratio of cadets from Helston is approx. 75%.

1. Have you received a grant from Helston Town Council in the past? No

If the answer is yes please state the year of the last grant and how much it was

Year	2022	Amount	£800
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2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

Grant was used towards the purchase of a Defibrillator.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

We are applying for a grant so that we can replace our very slow Laptops, our "newest" one is 2013 vintage and since Microsoft is stopping support for Windows 10 in October our Laptops are not able to be upgraded to Windows 11.

The Laptops are used by the cadets and staff to support the Progressive Training Syllabus followed by the cadets to achieve their Classifications and other Qualifications, all Tutorial information and Exams are now On-Line.

With the number of cadets we now have it is important that reliable I.T. is available to ensure all cadets have the best opportunity to achieve their aims.

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

N/A



5. How much are you applying for?

Amount	£500
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(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? No

7. If you answered yes to question 6 provide the names of those organisations

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8. Please state how much funding your organisation is contributing towards this project or scheme

£700

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

Will report back to HTC directly and via social media

10. Bank details for grant (if awarded) to be paid into



Account Name:	
Bank:	Barclays
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

**34** I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	Civilian Instructor
Date	9 <sup>th</sup> Feb 2025

Checklist

All sections of the application form have been completed	
A copy of our last audited accounts is attached to the form (or)	
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	

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Grant Power	
Council Decision	



## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon on Monday 10<sup>th</sup> February 2025** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> February 2025.

Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	<b>Helston Climate Action Group – Community Larder project</b>
Charity Number (if applicable)	<b>N/A</b>
Contact Name	
Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	<b>YES</b>

Please state below a short description of your organisation and its aims and objectives

**Helston Community Larder** is an entirely volunteer-run project whose primary aims are to prevent food waste and to assist people who are struggling to make ends meet. It also seeks to build stronger bonds and resilience within the community. Surplus food is collected by our volunteers each week from local sources (retailers, food hubs, wholesalers or individuals and distributed free from our Community Larders to people in need. Many of the recipients are from underprivileged households; just under half (48%) of those benefiting are children. The larder is a Helston Climate Action Group project and is run from the Family Hub in Bulwark Road TR13 8JF on Tuesday afternoons.

**Last year (2024) 11.7 tonnes of food were prevented from going to waste from our Helston site.**

This food came from:

- **CHAOS Food Hub (Truro) – 4.3 tonnes (38%)**
- **Sainsbury's (Helston) – 4.0 tonnes (34%)**
- **Lidl (Helston) – 1.9 tonnes (16%)**
- **Coop (Mullion) – 0.3 tonnes (3%)**
- **Cornwall Gleaning Network – 1.1 tonnes (10%)**
- **Private food donations – 0.1 tonnes (1%)**

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

The Helston Community Larder does not have a membership. **A steering group of four volunteers** coordinates our Community Larder activities – none of these is a Helston resident. Another **fourteen active volunteers** mostly live in Helston.

Although we do not collect details of visitors to the Community Larder that includes their residential address, the vast majority of our visitors come from the surrounding residential estates in Helston. Many are regular, weekly visitors. We run the Larder outdoors whatever the weather!

We do keep records of numbers of visitors and in 2024, the equivalent of **3,124 adults and 2,863 children benefited** from our food donations, helping us to prevent food waste.

1. Have you received a grant from Helston Town Council in the past? **Yes**  
If the answer is yes please state the year of the last grant and how much it was

Year	<b>2021/22</b>	Amount	<b>£ 2,315</b>
Year	<b>2023/24</b>	Amount	<b>£ 2,180</b>

2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

Our expenses running the Community Larder since our previous grant award have included:

- £918 – travel reimbursement @0.45p/mile<sup>1</sup>
- £300 – contribution to social media & communication consultancy<sup>2</sup>
- £177 – consumables (paper bags, disposable gloves, hand sanitiser etc.)
- £829 – equipment (heavy duty trolley, gazebo, food storage containers, signage etc.)
- £50 – contribution to Helston Climate Action Group's public liability insurance

<sup>1</sup> travel expenses are only reimbursed to one volunteer who drives from Helston to Truro every week to collect food from the CHAOS Food Hub. As shown above, this contribution is vital to the Larder and represents more than one third (4.3 tonnes) of all the food we distribute.

<sup>2</sup> this expense represents a significant reduction compared with previous years as we have taken over managing our social media presence (especially Facebook and Instagram) 'in-house'. A strong social media has been crucial to establishing the Larder's profile within the Helston Community. Regular postings to advertise Larder sessions and the available food week-by-week has been important to increase and maintain visitor numbers.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

Now that the Helston Community Larder has been running in a more sustainable model over the past 18 months, it can now be confidently estimated that our recurring annual running costs are in the region of £1,500. Our main recurring expense is travel reimbursement for one volunteer who collects food from a food hub in Truro weekly in his own car. As mentioned above, this collection is a vital one, representing more than a third by weight of all the food we distribute to our Helston Larder visitors. Other regular expenses include consumable items (gloves, hand sanitiser gel, paper bags, cleaning); a rolling programme of Food Safety & Hygiene training for volunteers; public liability insurance). We require another folding table for our weekly larder, donation pots and clip files.

**Anticipated expenses 2025/26:**

- **Travel reimbursement = £918** (return mileage=40 @0.45p/mile x 51 weeks)
- **Consumables = £180** (paper bags, disposable gloves, hand sanitiser, cleaning etc.)
- **Equipment = £104** (folding table, donation pots, clip files)
- **Food Safety & Hygiene training = £48** (4 volunteers @£12 per person)
- **Public liability insurance/ICO registration/website = £80** (contribution to HCAG)
- **Social media consultancy = £200**

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

**Not applicable.**

5. How much are you applying for?

Amount	<b>£1,530</b>
--------	---------------

(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? **No**
7. If you answered yes to question 6 provide the names of those organisations

**Not applicable.**

8. Please state how much funding your organisation is contributing towards this project or scheme

Since the Community Larder was relaunched in June 2022, cumulative donations taken at Larder sessions and a fundraising event have raised over £2,200. This money has been put towards our general running costs and additional equipment.

Approximately 18 hours of volunteers' time is required to run the Helston Larder weekly.

We depend on grant funding and donations to maintain a viable Community Larder.

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

Representatives from Helston Community Larder attended the Helston Town Council meeting on 11 April 2024 to provide feedback on the previous grant allocation.

The Helston Town Council logo featured on all publicity material/social media postings for the Community Larder during the twelve months following the award in 2024.

We would be happy to provide additional information as and when requested.

## 10. Bank details for grant (if awarded) to be paid into

Account Name:	
Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	<b>Coordinator – Helston Community Larder</b>
Date	<b>6 February 2025</b>

## Checklist

All sections of the application form have been completed	✓
A copy of our last audited accounts is attached to the form (or)	X
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	✓

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Grant Power	
Council Decision	



## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

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Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	HELSTON SANDOKAI KARATE
Charity Number (if applicable)	
Contact Name	
Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	YES

Please state below a short description of your organisation and its aims and objectives

<p>est. 1992</p> <p>We are a traditional karate association that have been training in Helston for many years. We have direct links to the first karate club in the country. We are a non-profit organisation who offer top quality training and instruction for a low cost.</p> <p>Instructors have well over 100 years accumulative knowledge.</p> <p>Our aims and objectives;</p>
--

Building confidence  
Increased flexibility.  
Getting fit.  
Self defence.  
Safe after school activity.

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

2025 membership is between 30 – 40.  
95% of students live in Helston.  
  
5% of students come in from Ruan Minor and Lizard.

1. Have you received a grant from Helston Town Council in the past? No

If the answer is yes please state the year of the last grant and how much it was

Year		Amount	£

2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

We are applying for a grant to provide all students with training equipment to aid with their training.

Mats required to help students as follows : -

- With their day to day training.
- Club competitions.

Training equipment as follows :-

- Free standing children's punch bags these will aid in confidence and fitness.

We are eager to provide financial support to establish a highly skilled and competitive karate team within our club. Our goal is to nurture club of dedicated students who are committed to training



diligently and competing at the highest level in karate tournaments. This initiative aims to foster team spirit, improve individual skills, and promote a sense of camaraderie among our members. By investing in this club, we seek to create a supportive environment where our karate practitioners can grow and excel both in their martial arts abilities and in building strong bonds with their teammates. Our hope is that this funding will enable our karate team to achieve success in various competitions while upholding the principles of discipline, respect, and sportsmanship that are integral to the practice of karate. We believe that by backing this competitive squad, we are not only investing in the physical development of our members but also in their personal growth and well-being. In conclusion, we are excited about the opportunity to cultivate a flourishing karate club that embodies excellence, teamwork, and a true passion for the art of karate.

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

--

5. How much are you applying for?

Amount	£3000
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(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? No
7. If you answered yes to question 6 provide the names of those organisations

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8. Please state how much funding your organisation is contributing towards this project or scheme

We will be match-funding this. £1000

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

Local press, Radio Cornwall and Social Media

10. Bank details for grant (if awarded) to be paid into

Account Name:	
---------------	--

Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	Treasurer
Date	07/02/25

#### Checklist

All sections of the application form have been completed	YES
A copy of our last audited accounts is attached to the form (or)	
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	YES

#### For Official Use Only

Grant Power	
Council Decision	



## HELSTON TOWN COUNCIL

### COMMUNITY ENVIRONMENTAL GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon on Monday 10<sup>th</sup> June 2024** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> June 2024.

Successful grants will either be paid in **July 2024** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	KERRIER MALE CHOIR
Charity Number (if applicable)	N/A
Contact Name	
Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	YES/ <del>NO</del> (Please delete as appropriate)

Please state below a short description of your organisation and its aims and objectives

TO PROVIDE ENTERTAINMENT FOR ALL AND  
CAMERADERIE FOR THE MEMBERS

Please give details of your membership including the geographical area covered and percentage membership from Helston.

MEMBERS FROM ROSUDGEDON, HAYLE, LIZARD, TRURO  
& HELSTON, CAMBORNE, REDRUTH  
LIZARD & HELSTON 40% OF MEMBERSHIP

1. Have you received a grant from Helston Town Council in the past? Yes/ No

If the answer is yes please state the year of the last grant and how much it was

Year		Amount	£

2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. This purpose must comply with condition 8 of the guidance notes.

**Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

TO REPLACE OUR KEYBOARD FOR THE BENEFIT OF OUR  
MEMBERS AND FOR ANY AUDIENCES AT CONCERTS.  
ANTICIPATED COST £1400

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

<p style="text-align: center;">/</p>
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5. How much are you applying for?

Amount	£ 1400
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(The Council has a total budget of £10,000 which will be distributed at the meeting in June.)

6. Are you applying for a grant from any other organisations? ~~Yes~~/No

7. If you answered yes to question 6 provide the names of those organisations

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8. Please state how much funding your organisation is contributing towards this project or scheme

20% -----

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

<p style="text-align: center;">PHOTOGRAPHS</p>
--

10. Bank details for grant (if awarded) to be paid into

Account Name:	
Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your audited accounts. If you do not have audited accounts we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	TREASURER OF KERRIER MALE CHOIR
Date	06/02/2025

#### Checklist

All sections of the application form have been completed	✓
A copy of our last audited accounts is attached to the form (or)	NO
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	FOLLOW

#### For Official Use Only

Grant Power	
Council Decision	



## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon on Monday 10<sup>th</sup> February 2025** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> February 2025.

Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	Precious Plastic Kernow CIC
Charity Number (if applicable)	
Contact Name	
Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	YES

Please state below a short description of your organisation and its aims and objectives

<p>Transforming plastic waste into treasure, Precious Plastic Kernow CIC partners with communities, businesses, and individuals to reimagine waste.</p> <p>Through vibrant, hands-on workshops, we not only educate and inspire but also ignite creative sparks. Together, we explore innovative ways to reduce plastic consumption and breathe new life into discarded materials, turning everyday waste into extraordinary creations.</p> <p>Join us on this eco-adventure and unlock the hidden potential within!</p>
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# 48

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

The majority of our engagement is in Helston and the surrounding area with our workshops being hosted at One Blue Eye located in Horse and Jockey Lane.

1. Have you received a grant from Helston Town Council in the past? No

If the answer is yes please state the year of the last grant and how much it was

Year		Amount	£
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2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

Driven by our passion to reach every school-aged child in Helston, we've come up with an ambitious and thrilling project.

With recent support from the Downsland Charity, we're bringing our inspiring and educational workshops directly to schools with the help of a small, tabletop injection machine.

But with the help of Helston Town Council our "Rule for Life!" initiative will provide students with a recycled plastic 15cm ruler, designed to last throughout their school years and beyond.

If the ruler breaks, students can exchange it for a free replacement, and the broken one will be transformed into something just as extraordinary.

This is just the beginning of a remarkable adventure for Helstons kids in sustainability and creativity!



To complete our amazing offering we are looking to purchase a high quality ruler mould to be used in the mini injection machine.

Precious Plastic Kernow will be providing all the materials and time to deliver this project to potentially 1000+ school age children in Helston.

Having successfully won a National Lottery grant to deliver workshops to disadvantaged areas of Cornwall, outside of school hours, PPK is able to generate support for ongoing projects through these events. The costs of delivering this project would be covered by PPK. We recognise that while many Helston children will actively engage in TNL workshops, some may be unable to participate in extracurricular activities due to various commitments or barriers. By delivering these sessions during school hours, we can ensure that all students have the opportunity to benefit from the project.

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

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5. How much are you applying for?

Amount	£500.00
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(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? No
7. If you answered yes to question 6 provide the names of those organisations

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8. Please state how much funding your organisation is contributing towards this project or scheme

----£1000-----

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

To help celebrate HTC involvement, we will prepare a press release highlighting project achievements, which we'll share with local media outlets. This will further publicise the Helston Town Councils support for educational initiatives in sustainability and recycling. We would be delighted to attend the year-end meeting to present our findings in person. Our presentation will cover project

highlights, share stories from participating students and staff, and visually represent the impact of our workshops through photos, videos, or other creative media.

10. Bank details for grant (if awarded) to be paid into

Account Name:	
Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	Director
Date	03/02/25

Checklist

All sections of the application form have been completed	x
A copy of our last audited accounts is attached to the form (or)	
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	x

For Official Use Only

Grant Power	
Council Decision	



## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon** on **Monday 10<sup>th</sup> February 2025** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> February 2025.

Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	Roll the Dice Cornwall C.I.C.
Charity Number (if applicable)	
Contact Name	
Telephone Contact Number	
Contact full address including postcode	
Email address	
Not for profit Organisation	YES

Please state below a short description of your organisation and its aims and objectives

We are a non-profit community interest company established to promote and improve social, emotional and mental health in children, young people and adults through in-person gaming. We came about after Dave (an experienced primary teacher) and Matt (an in-post Methodist minister) saw the impact that gaming had on the SEMH of children in the school Dave was teaching in at the time.

From there, they established Roll the Dice as a free kids gaming club in January 2024. By May 2024 they were running, after many requests, an adult's gaming session every fortnight, as well as their weekly sessions in Breage. At this time Roll the Dice was formally established as a non-profit C.I.C. In September Roll the Dice moved into the Committee Room at Porthleven Public Hall 4 days a week,

running Home Ed Social gaming sessions, kids clubs, adult sessions, demo days, tournaments and events – all of which under the aim of getting people together and breaking cycles of loneliness; helping to foster pro-social interactions and improve the SEMH of their community.

Roll the Dice ran the South West Cornwall Games Expo from the Epworth Centre at the end of November 2024, attracting over 220 unique visitors and giving over 16 local Cornish vendors a chance to grow their community and share their business.

In January 2025 Roll the Dice looked to their next stage of growth and managed to secure a premises on Meneage Street, Helston. As of the 3<sup>rd</sup> February 2025 the tenancy began and Roll the Dice started to prepare the premises for use.

Once the premises is ready, Roll the Dice will hold its grand opening on Saturday March 1<sup>st</sup>, 2025.

There will then be a rolling programme of kids clubs, Home Ed sessions, craft sessions, D&D sessions, table rental, card game evenings, demos and events and access to our boardgame library of nearly 200 board games. Roll the Dice also brings with it their supporting shop, selling a range of tabletop games, card games, roleplaying games, board games and gaming accessories. There is currently no other shop like this in Helston, with St Austell and Newquay being the closest who can offer the same range. The aim of the shop is multiple: to provide sustainability for Roll the Dice; to provide a means for the gaming community to shop locally; and to bring people into the Helston – hosting gaming events will ensure that people come in and want to eat in the town, shop in the town and spend time there.

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

We currently have over 100 children and young people on role and nearly 60 adults, both of which are growing in terms of numbers – both new and recurring members.

We have 80% of our membership is from Helston and the immediate surrounding areas (60% Helston, 20% surrounding areas) with the rest coming to us from as far as Redruth, Falmouth, Newlyn, Penzance, Hayle and Truro.

1. Have you received a grant from Helston Town Council in the past? No

If the answer is yes please state the year of the last grant and how much it was

Year		Amount	£

2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

N/A

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

We are seeking funding to improve our after-school offering for children and young people. We will be offering children and young people a warm, safe and welcoming space to go and play in-person games from 3:30 – 5:30 Tuesdays, Wednesdays, Thursdays and Fridays.

In order to help us meet rent, and other expenses, we are going to need to charge the children, or their families, a small fee for these sessions. In order to morally meet our mission, we want to be able to offer this service for free. This is why we are applying.

The grant would go to ensuring that we can make rent, offer a range of games and services for the children and young people and offer them a free service for 4 weekdays a week. This would provide a crucial space for the children and young people to spend time in during that critical period after school or college where some cannot go straight home and some, for a variety of reasons, don't want to go home.

Games available to the children and young people include:

- Tabletop games, such as Warhammer 40,000, Bolt Action and Kings of War,
- Trading Card Games, such as Magic: The Gathering, Lorcan and Pokemon,
- Roleplaying games, such as Dungeons and Dragons,
- Boardgames from our extensive library.

As well as having these games available to play, our practitioners will also be on hand to teach and facilitate game play.

Finances allowing, we would also use the funding to ensure that all staff who are working during these sessions are not only DBS and Safeguarding trained (part of our onboarding process) but are trained in mental health first aid and mental health in children and young people.

Additionally, any additional funding which is 'left over' after these costs are met will be used to subsidise the adult evening sessions, providing an easier, and more affordable, route to support for a wide range of adults in the area.

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

N/A

5. How much are you applying for?

Amount	£3,000 to £5,000
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(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? No

7. If you answered yes to question 6 provide the names of those organisations

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8. Please state how much funding your organisation is contributing towards this project or scheme

We will be match-funding this.

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

We will continue to keep registers of our sessions, so will be able to show the increase in children, young people and adults using our services and sessions.

We will also conduct regular surveys with our members and community to ascertain their views on how we meet our mission goals.

All of this can be shared with HTC (in line with GDPR guidelines and regulations) to show the success of the project.

10. Bank details for grant (if awarded) to be paid into

Account Name:	
Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	Director and Lead Practitioner
Date	04/02/2025

## Checklist

All sections of the application form have been completed	X
A copy of our last audited accounts is attached to the form (or)	X
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	x

## For Official Use Only

Grant Power	
Council Decision	

1. Grant Application Forms must be fully completed. The Council reserves the right to refuse any application form which is not fully completed.
2. A copy of the latest audited or certified accounts or a copy of the latest bank statement must be sent with the application. Failure to provide this information may result in the application being rejected.
3. Applications can only be accepted from non-profit making organisations and societies.
4. Applications can be accepted from organisations based outside of the parish provided a grant benefited some residents of the parish.
5. The Council would expect organisations to raise a reasonable amount of funds themselves towards a specific project or scheme.
6. Grant applications should be for specific projects and not the general running costs of an organisation.
7. Requests for funds should be clearly seen to benefit a group of people within the parish boundary of Helston.
8. Helston Town Council declared a climate emergency in 2019 and the Council reserves the right to make recommendations in line with reducing the towns carbon footprint, building community, increasing biodiversity and reducing the use of plastic.
9. Organisations must have a bank account into which grants can be paid. Payments cannot be made to individuals.
10. Written permission must be obtained to change the use of a grant.
11. HTC requires feedback on the use of the grant following its disbursement, you will be asked to indicate how you expect to do this.
12. The Council reserves the right to withdraw a grant or demand a total or part refund if the funds have not been used for the agreed purpose.
13. The closing date for applications shall be the last date for receipt of applications.
14. The Council will not accept any liability for organisations and societies not being aware of the application period for grants, and therefore missing the deadline.
15. Grant applicants are encouraged to attend the Helston Town Council meeting to verbally support their grant application.
16. Grant recipients will be invited to give a short presentation at the Annual Town Meeting. Photographic evidence of the use of the grant will be requested for use at the Annual Town Meeting and for Council publicity purposes.
17. Grant recipients will be provided with a Council Grant Award crest and required to acknowledge the Council's contribution in publicity using the crest. Evidence that the crest has been displayed or used in publicity will be requested from grant recipients.

Completed application forms should be sent to by **noon on Monday 10<sup>th</sup> February 2025** to:  
Miss P J Lavelle, Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST  
townclerk@helston-tc.gov.uk





## HELSTON TOWN COUNCIL

### GRANT APPLICATION FORM

This form must be fully completed and forwarded to the Town Clerk, Helston Town Council, The Guildhall, Helston, TR13 8ST by no later than **noon on Monday 10<sup>th</sup> February 2025** for consideration by the Council at its meeting on Thursday 20<sup>th</sup> February 2025.

Successful grants will either be paid in **March 2025** or in accordance with the Conditions of Grant. Recipients will be invited to the Town Meeting in April 2025 to give a short presentation on how the funds were used.

Name of Organisation	THE SPARKLE FOUNDATION UK.	
Charity Number (if applicable)	1192213	
Contact Name		
Telephone Contact Number		
Contact full address including postcode		
Not for profit Organisation	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (Please delete as appropriate)	

Please state below a short description of your organisation and its aims and objectives

<p>Helston based charity run by volunteers providing immediate crisis support (food essential items) free mental health sessions run by therapists. and free mens mental health group sessions</p>
--

Please give details of your membership including the geographical area covered and percentage of membership from Helston.

Helston + Lizard Peninsular 90%  
but we cover west Cornwall.

1. Have you received a grant from Helston Town Council in the past? Yes/ No

If the answer is yes please state the year of the last grant and how much it was

Year		Amount	£

2. If you provided details of previous grant payments please provide details of how this grant was used. This information will be useful to the Councillors in making their decision for this year. The Council reserves the right to request proof of this statement.

N/A.

3. Please provide as much information as possible as to why you are applying for a grant and specifically what the funding, if granted, would be used for and how it would benefit Helston residents. **Note that if a grant is approved such funding must only be used for the agreed purpose. Written permission from the Council is required to change the use of any funding.**

To provide additional mental health groups due to increase in demand and the soaring rate of suicides in our area. The funding will be used to pay for an accredited therapist to run a new group, free to Helston residents. It will cut suicide rates.

4. If you are applying for funds to improve a building please state how many people, and which other organisations, if any, use the premises.

N/A

5. How much are you applying for?

Amount	£2000
--------	-------

(The Council has a total budget of £25,000 which it endeavours to split between two grant meetings in September and February.)

6. Are you applying for a grant from any other organisations? ☒ Yes/☐ No

7. If you answered yes to question 6 provide the names of those organisations

Santanda, Costa, Linca.

8. Please state how much funding your organisation is contributing towards this project or scheme

£2000

9. Please detail below how you plan to feedback to HTC and the community the outcome of the project/event associated with this grant application. This information may be used to help HTC celebrate activities within its community.

Invite HTC to the group to see the impact, service user testimonials pictures for social media etc.

10. Bank details for grant (if awarded) to be paid into

Account Name:	
Bank:	
Sort Code:	
Account No:	

To enable the Council to determine your need we require you to provide us with a copy of your last audited accounts. If you do not have audited accounts, we will require a copy of your latest bank statement together with a list of income and expenditure for the last 12 months. These documents should be signed by at least two officers of your organisation.

I hereby declare that the answers and statements that I have made are, to the best of my knowledge, true. I understand that legal action could be taken against either myself or the organisation I represent if I knowingly provided false information in an effort to gain public funds.

Signed	
Designation in Organisation	Chairwoman
Date	8-2-25

#### Checklist

All sections of the application form have been completed	✓
A copy of our last audited accounts is attached to the form (or)	✓
A copy of our latest bank statement together with a list of income and expenditure for the year signed by two officers	✓

#### For Official Use Only

Grant Power	
Council Decision	

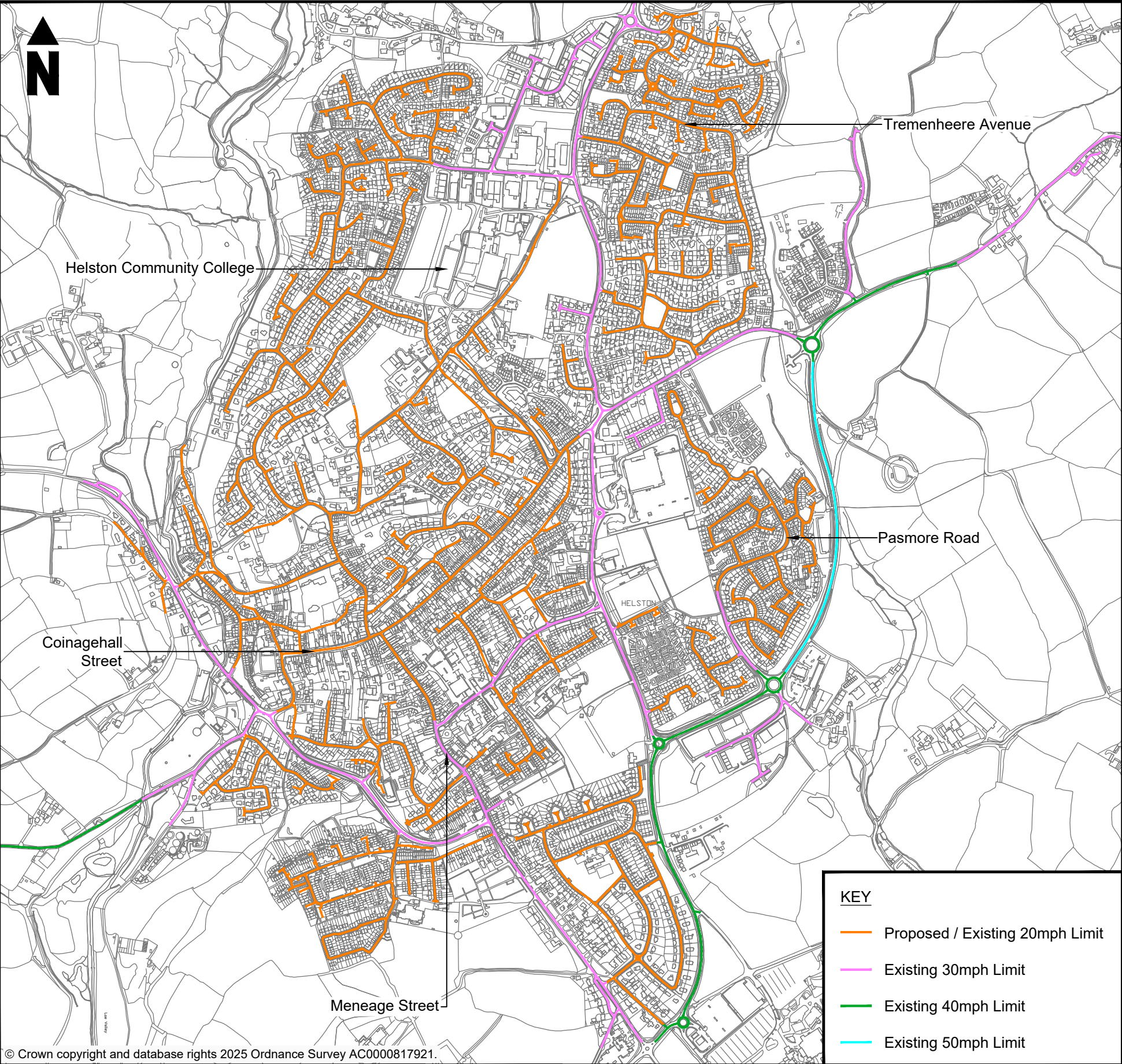




PROPOSAL

CORMAC Consultancy,  
on behalf of Cornwall Council, is inviting comment on the following proposal  
**Infra24-272 Countywide 20mph Speed Limits - Phase 4**  
**Helston**

Date	Originator	Document ref.
06/02/25	TGT	Infra24-272_SN101



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KEY

- Proposed / Existing 20mph Limit
- Existing 30mph Limit
- Existing 40mph Limit
- Existing 50mph Limit

To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to:  
**Infrastructure Design Group, CORMAC Consultancy,  
Radnor Road, Scorrier, Redruth, TR16 5EH.**

Alternatively, please scan the **QR Code** to respond online using the Consultation Finder service or visit:

[www.cornwall.gov.uk/TrafficConsult](http://www.cornwall.gov.uk/TrafficConsult)

To arrive no later than: **07/03/2025**

"QR Code" is a registered trademark of DENSO WAVE INCORPORATED.



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

**New County Hall, Treyew Road, Truro TR1 3AY**

Please contact us using the details below to obtain further information.

Telephone: **01872 327 250**  
Email: **traffic@cormacltd.co.uk**

Please quote reference: **Infra24-272\_SN101**

Privacy Notice

CORMAC Solutions Ltd requests personal information when you respond to this consultation for the purposes of collating feedback and/or responding to any comments received. This information is destroyed within 12 weeks of the scheme's completion, although you may request this earlier by contacting us. If you choose not to provide an address or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in regards to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply, how we maintain the security of your data and your rights in regard to the information we hold about you on our web-site: <https://www.corservltd.co.uk/privacy-and-cookie-policy/>

Please note that it may also be necessary to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the below if you have any concerns or queries regarding the processing of your information.

Data Protection Officer, CORSERV Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

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## APPENDIX C

## Wendron Leats and Helston Kennels

## Wendron Parish Council and Helston Town Council

**Draft Memorandum of Understanding**

Wendron Parish Council and Helston Town Council agree to participate in the creation of a stakeholder committee to oversee the Wendron Leats and Helston Kennels. The purpose of the committee will be to liaise with: riparian owners; Cornwall Council; South West Water, The Environment Agency, The Hydroelectric Company and the Loe Pool Forum.

In respect of Cornwall Council, as the abstraction license holder, liaison will be across a range of local government departments: Highways - (CORMAC); Land Drainage; Environment and Protected Historic Landscape Management.

The committee will comprise of four Councillors (two from each parish/town Council) and the three Cornwall Councillors who have leats or kennels in their division. Two lead volunteers will also be part of the committee and a representative from Loe Pool Forum. Cornwall Council officers will be invited to attend according to the issue being discussed, but it is recognised that attendance will depend on availability. Similarly officers from the parish and town councils will be invited to each meeting.

When the committee formally begins in the next municipal year (2025-2026) public participation might be considered. It is envisaged that the committee will oversee the creation of a Friends of Wendron Leats and Helston Kennels volunteer group and that may be the best place for public participation.

Helston Town Council has agreed to act as the responsible body for any financial transactions that may arise.

Agreed in principle by : -

Stakeholder group  
Wendron Parish Council  
Helston Town Council

31<sup>st</sup> January 2025

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# Helston Town Council

## List of Payments made between 31/01/2025 and 28/02/2025

Voucher	Date Paid	Payee Name	Reference	Transaction Detail	Amount Paid
694-710	14/02/2025	Salary Related Expenses	BACS	Salary Related Expenses	£35,008.39
711	21/02/2025	John Deere Financial	Std Ord	Mower Lease	£512.15
712	28/01/2025	Information Commissioner Office	DDJAN13	ICO Fee 2025	£55.00
713	27/01/2025	Vodafone	DDJAN14	Staff Mobiles x 2	£64.71
714	31/01/2025	Peninsula Business Services Li	DDJAN15	HR and H&S advice	£490.36
715	24/02/2025	Alphabet (GB) Limited	DDFEB1	Electric Van Lease	£463.80
716	24/02/2025	Business Waste Ltd	DDFEB2	Guildhall Waste + Recycling Collection	£54.40
717	24/02/2025	Good Energy Ltd	DDFEB3	Electricity - Meneage Street Feeder Pillar 1/1-31/1	£133.80
718	24/02/2025	Good Energy Ltd	DDFEB4	Electricity - Guildhall 31/12-31/1	£527.00
719	24/02/2025	Good Energy Ltd	DDFEB5	Electricity - Coinagehall Street Feeder Pillar 1/1-31/1	£80.60
720	24/02/2025	Good Energy Ltd	DDFEB6	Electricity - Guildhall Pub Cons 1/1-31/1	£120.12
721	24/02/2025	LOCALiQ	DDFEB7	Meeting Ad	£166.09
722	24/02/2025	LOCALiQ	DDFEB8	Meeting ad optimisation	£21.01
723	24/02/2025	PEAC (UK) Finance Ltd	DDFEB9	Photocopier rental 14/3-16-6	£250.48
724	24/02/2025	Pitney Bowes	DDFEB10	Postage	£208.75
725	24/02/2025	Pennon Water Services -Source	DDFEB11	Water Guildhall& Guildhall Pub Cons 23/10 - 03/01	£538.46
726	24/02/2025	Pennon Water Services -Source	DDFEB12	Water & Sewerage Monument PC 19/10-10/10	£89.87
727	24/02/2025	Pennon Water Services -Source	DDFEB13	Water & Sewerage KGV Potting Shed 15/10-22/01	£53.00
728	24/02/2025	Pennon Water Services -Source	DDFEB14	Water & Sewerage Trengrouse Way Pub Cons 3/1-4/2	£176.25
729	24/02/2025	Green Energy (UK) Ltd	DDFEB15	Guildhall Gas 01/01/-31/01	£651.55

730	24/02/2025	Green Energy (UK) Ltd	DDFEB16	Guildhall Gas 1/2-5/2	£51.53
731	30/01/2025	Magrini Ltd	CCARDJAN1	Replacement parts for Pub Cons.	£29.94
732	30/01/2025	Magrini Ltd	CCARDJAN2	Replacement parts for Pub Cons.	£55.14
733	30/01/2025	Sejda	CCARDJAN3	Software Subscription	£63.00
734	30/01/2025	Next Day Paint	CCARDJAN4	Maintenance Materials	£88.74
735	30/01/2025	L & S Engineering	CCARDJAN5	Maintenance Materials	£84.66
736	30/01/2025	Tools Today	CCARDJAN6	PPE	£146.00
737	24/02/2025	Vital Parts Ltd	CCARDFEB1	Maintenance Materials	£29.20
738	24/02/2025	Strulch Limited	CCARDFEB2	Strulch	£484.00
739	24/02/2025	The Mow Shop	CCARDFEB3	Maintenance Materials	£36.54
740	24/02/2025	The Safety Supply Company Ltd	CCARDFEB4	PPE	£124.14
741	28/01/2025	Defib Store Ltd	BACS233	Defib Pads and Batteries	£565.20
742	24/02/2025	City of Lights CIC	BACS234	Deposit re Lantern Procession	£3,192.00
743	24/02/2025	Amazon Payments UK Ltd	BACS235	Maintenance Materials & stationery	£115.59
744	24/02/2025	Helston Home Hardware T/A Bowd	BACS236	Maintenance Materials	£66.97
745	24/02/2025	Cornwall Association of Local	BACS237	Training CS,ML	£38.40
746	24/02/2025	Cornwall Council	BACS238	Contested election fees Jan 25	£6,309.96
747	24/02/2025	Corserv Facilities	BACS239	Van Lease	£614.64
748	24/02/2025	Corserv Support	BACS240	Fuel for Van 16/12-2/2	£240.07
749	24/02/2025	Crystal Clear	BACS241	Public Convenience Cleaning	£4,397.12
750	24/02/2025	Falmouth Town Council	BACS242	CCTV Monitoring - January	£1,809.22
751	24/02/2025	Focus Technology	BACS243	Monthly IT Support + Licenses	£749.36
752	24/02/2025	Gould Electronics Two Way Radi	BACS244	Ofcom annual licence renewal	£153.80
753	24/02/2025	Jewson Ltd	BACS245	Maintenance Materials	£213.55
754	24/02/2025	Nick Ferris Skip Hire Ltd	BACS246	Green Waste Skip	£342.00
755	24/02/2025	Objective Tree Consultancy	BACS247	Annual Tree Surveys	£687.75
756	24/02/2025	Online Playgrounds	BACS248	Play Area Maintenance - Bulwark	£158.40
757	24/02/2025	PAT Cornwall Ltd	BACS249	PAT Testing	£192.72

758		24/02/2025		Proludic Limited		BACS250		Play Area Maintenance - Bulwark		£916.42
759		24/02/2025		Screwfix Direct Ltd		BACS251		Grounds Maintenance Tools, Maintenance Materials & PPE		£240.43
760		24/02/2025		SoloProtect Ltd		BACS252		Lone worker alarm		£33.58
761		24/02/2025		BTE Services Ltd t/a South Wes		BACS253		Mat and Bin Hire		£60.18
762		24/02/2025		TDP Ltd		BACS254		Bench		£456.00
763		24/02/2025		Terminate		BACS255		Quarterly Pest Control - Guildhall		£90.00
764		24/02/2025		Vision ICT Ltd		BACS256		Website hosting to June 2025		£72.00
765		28/01/2025		Fatbreads		BACS		Refund re Flora Pitch Overpayment		£15.00
766		28/01/2025		Food of the Gods		BACS		Refund re Flora Pitch Overpayment		£15.00
767		28/01/2025		Bite Me Street Food		BACS		Refund re Flora Pitch Overpayment		£30.00
768		11/02/2025		CAST		BACS		Spring Thing invoice 1 - TDF		£10,000.00
769		24/02/2025		Moore, Mr I J		BACS		Travel Claim		£12.15

**Total Payments**

**£72,646.19**

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