

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 20TH MARCH 2025 AT 7.00 PM

Councillors: M J Kenchington (Town Mayor) in the Chair

R Williams
R J L Boase
Mrs F N E Boase
M H Thomas

J Martin
P M Webb
D Willey
M P Andrew

P E Williams
M Riley

Officers: Miss P J Lavelle (Town Clerk)
Miss A Retallack (Deputy Town Clerk)
Mr R James (Projects Officer)

300. Prayers

The meeting opened with prayers offered by Councillor Andrew.

301. Apologies

Apologies for non-attendance was submitted by Councillors Grattan-Kane, Benyon and Greet. An apology for late attendance was received from Councillor R J L Boase.

302. Cornwall Councillors' Reports

Cornwall Councillor Foreman submitted apologies for non-attendance.

Cornwall Councillor Thomas gave a report during which he made particular mention to:

- Cornwall Council's budget was approved with less cuts than anticipated;
- The end of the 20mph consultations;
- Helston Community College's James and The Giant Peach production;
- Installation of telegraph poles had begun on Osborne Parc; and
- The continued progress at the Gateway Building.

303. Minutes

On the proposition of Councillor R Williams, seconded by Councillor Mrs Boase, it was unanimously:

RESOLVED – that the Minutes of the Town Council meeting held on 20th February 2025 and the Special Town Council meeting held on 27th February 2025 be approved and signed as a true record.

304. Minutes of the Planning and Licensing Committee

On the proposition of Councillor Martin, seconded by Councillor Willey, it was unanimously

RESOLVED – that the Minutes of the Planning and Licensing Committee meeting held on 6th March 2025 be received.

305. Announcements

The Mayor informed members that he had attended the Helston Community College production of James the Giant Peach and had been impressed by the very high standard of the production.

Councillor R J L Boase entered the meeting at 7.17pm.

306. Nomination of Deputy Mayor-elect for the civic year 2025/26

Councillor P E Williams advised that he wished to be considered for Deputy Mayor for the civic year 2025/26.

It was proposed by Councillor Martin, seconded by Councillor Webb, that Councillor P E Williams be nominated as Deputy Town Mayor-elect for the civic year 2025/26.

RESOLVED – that Councillor P E Williams be nominated as Deputy Mayor-elect for the civic year 2025/26.

307. Report of the Projects Officer

Members considered the Report by the Projects Officer (circulated prior to the meeting) and the Projects Officer gave members a verbal update.

308. Council Meeting Structure

After a detailed debate, on the proposition of Councillor Mrs Boase, seconded by the Mayor, it was unanimously

RESOLVED – that:

- a. an Events Committee be created and the Terms of Reference be adopted subject to the removal of responsibility for youth engagement events; and
- b. consideration of Youth Engagement be deferred to the June Full Council meeting and the Town Clerk investigate what other Councils do.

It was proposed by Councillor R Williams, seconded by Councillor RJJ Boase, that:

- a. the allocation of the community grant funding and the environmental grant funding be considered at two special meetings, one in February and one in September; and
- b. half of each budget be allocated at each meeting.

An Amendment was proposed by Councillor Willey, seconded by the Mayor, that:

- a. the community grant funding be allocated at two Special Full Council meetings, one held on the second Thursday in September and one on the fourth Thursday in February (along with the nomination for Mayor and Deputy Mayor for the following civic year);
- b. the community grant budget be divided equally between both meetings; and
- c. the environmental grant be allocated at the Special Full Council meeting held on the second Thursday in September.

The Amendment was carried (*Voting: For – 9, Against – 2, Abstain – 0*) and became the Substantive Motion and it was unanimously

RESOLVED – that:

- a. the community grant funding be allocated at two Special Full Council meetings, one held on the second Thursday in September and one on the fourth Thursday in February (along with the nomination for Mayor and Deputy Mayor for the following civic year);
- b. the community grant budget be divided equally between both meetings; and
- c. the environmental grant be allocated at the Special Full Council meeting held on the second Thursday in September.

309. Report of the Town Clerk

(1) Neighbourhood Priorities Statement Pilot

On the proposition of the Mayor, seconded by Councillor Andrew, it was unanimously

RESOLVED – that:

- a. Helston Town Council develop a Neighbourhood Priorities Statement for Helston; and
- b. Members consider that the whole of the parish of Helston, was the most appropriate area to be covered by the Neighbourhood Priorities Statement.

On the proposition of the Mayor, seconded by Councillor Andrew, it was further unanimously

RESOLVED – that:

- a. A Steering group be set up that shall consist of seven members, three Helston Town Council Councillors and four members from the community;
- b. that Helston CIC, South Kerrier Alliance CIC and the Helston Place Shaping Board be each offered a place; and
- c. that any remaining community places on the steering group be advertised.

After a written ballot Councillors Grattan-Kane, Webb and Andrew were appointed to the steering group.

(2) Freedom Parade

This item was noted.

(3) Remembrance Sunday

On the proposition of Councillor Mrs Boase, seconded by Councillor Webb, it was unanimously

RESOLVED – that at the end of the Remembrance Parade a civic party attend the war memorial to lay a wreath.

Councillor R J L Boase and Mrs Boase declared an interest in the following item and left the meeting at 8.37pm.

(4) Twinning Visit - Plougasnou

On the proposition of Councillor Thomas, seconded by the Mayor, it was

RESOLVED – that, in principle, the Town Council would hold an event during the June 2025 visit and that the Town Clerk liaise with the Secretary to clarify the arrangements.

Voting: For – 8, Against – 0, Abstain – 1

Councillor R J L Boase and Mrs Boase returned to the meeting at 8.40pm.

(5) Bleed Kits

This item was noted.

(6) Roundhouse Way Bin

On the proposition of the Mayor, seconded by Councillor Thomas, it was
RESOLVED – that, subject to permission, the Town Council would provide a litter bin.

Voting: For – 8, Against – 3, Abstain – 0

(7) Hens Horn Court Defibrillator

On the proposition of Councillor R J L Boase, seconded by Councillor Willey, it was
unanimously

RESOLVED – that the Town Council adopt the defibrillator at Hens Horn Court and be
responsible for the ongoing insurance and maintenance after it had been installed.

310. Payment of Accounts

On the proposition of Councillor R Williams, seconded by Councillor Martin, it was

RESOLVED – that Account Nos. 786 – 881 inclusive, as listed and set out as an Appendix to these
Minutes, in the total sum of £191,627.99 be certified for payment.

Voting: For – 10, Against – 0, Abstain – 1.

Councillor R J L Boase requested that his abstention from the vote be recorded.

Meeting closed at 8:50 pm

Confirmed

Town Mayor

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